



Capital Area Workforce Development Board Meeting

January 8, 2020

Conference Call

Board Members Present:

Deborah Bolin, Johnston County Youth Services, Inc.
Joy Callahan, Johnston Community College
Michael Haley, Wake County Economic Development
Brian Holland, Global Knowledge Training
Nicole Jarvis Miller, Advance Auto Parts
Howard Manning, Dorcas Ministries
Monica Meadows, Blue Line Aviation
Jerilyn Meckler, Nomaco, Inc.
Kristy Moore, NC Association of Educators
Melissa Short, Transitions Life Care
Cindy Waite, Accentuate Staffing
Tom White, North Carolina State University
Chip Wood, NC Commerce, Division of Workforce Solutions
Ross Yeager, Wake County Northern Regional Center

Staff Present:

Pat Sturdivant, Executive Director
Crystal Waters, Executive Assistant

Minutes Prepared by: Crystal Waters

Item	Discussion	Actions		
		What	When	Who
1. Call to Order	Brian Holland, Vice Chair, thanked everyone for joining the call meeting. He called the names of those who confirmed their intention to attend. Those on the call answered "present." Those that did not confirm but were present provided their names.			
2. Action on Minutes	There were no additions or changes to minutes from the December 5, 2019 Board meeting. The minutes were approved as written.			
3. Voting Items	<p>Brian introduced the items up for vote: Chair and Vice Chair of the Board. All terms will by end June 30, 2021.</p> <p>Tom White, Secretary, made the recommendation. Per CAWD Bylaws, Article IV, Section 2, three officers will be elected to serve two-year terms with the privilege of re-election. The Chair and Vice Chair must be from among the members who are representatives of the private sector, and the Secretary may be from among all members. Brian Holland, Pat Sturdivant, and Tom White served as the nomination committee for the replacement of the Vice Chair's role. Per CAWD Bylaws, the Vice Chair moves into the Chair's position and a Vice Chair is selected at the next meeting.</p> <p>The nominating committee proposed that Brian Holland be confirmed as chair and Rodney Carson be appointed as Vice Chair of the Capital Area Workforce Development Board. Brian asked for a motion. Jerilyn Meckler made the motion and Joy Callahan seconded the motion. All were in favor.</p>			
Meeting Adjourned: 10:10				