



Capital Area Workforce Development Board Meeting

December 1, 2022

Park Alumni Center - Raleigh, NC

Board Members Present:

Rob Axford, IBEW
Rodney Carson, SAS, Inc.
Michael Haley, Wake County Economic Development
Brian Holland, Corporate Attorney
Tamika Walker Kelly, NCAE
Vic McCormick, Johnston Community College
David Palumbo, Raleigh Marriott City Center
Jerry Pedley, Mertek Solutions
Danielle Sardo, Biogen
Sarah Stone, NC Department of Commerce
Jill Straight, Dorcas Ministries
Craig Sullivan, A.D. Tubi USA
Tom White, North Carolina State University
Ross Yeager – Wake County Northern Regional Center

Staff Present:

Pat Sturdivant, Executive Director
Shanae Artis, Reentry Resource Consultant
Desiree Charrette, Contracts & Accounting Specialist
Tyler Daniel, Small Business Manager
Jacob Dolan, Hospitality Program Coordinator
Donna Farrar, Reentry Employer Engagement Consultant
Drew Fitzgerald, Hospitality Marketing Coordinator
Arva Gathers, Workforce Development Specialist
Susan Jablonski, Contracts & Accounting Specialist
Sharon Jones, Roads to Reentry Grants Manager
Jessica Locklear McLeod, One Stop System Director
Brent Royal, Workforce Development Consultant/ CAREER NDWG
Hermione Ruffin, Behavioral Health Case Health
Kima Sidberry, Workforce Development Specialist
Malinda Todd, Assistant Director
Jasmin Volkel, Strategic Initiatives Manager
Crystal Waters, Executive Assistant
Brenda Wilkerson, Communications Manager
LaNarda Williamson, Reentry Council Coordinator

Guests Present:

Phil Barletta, NCSU
Anthony Caison, Wake Technical Community College
Lisa Chapman, Central Carolina Community College
Stephanie Deese, NCAWDB
Susan Evans, Wake County Board of Commissioners
Kenneth Gathers, Equus Workforce Solutions

Courtland Gingles, NCWorks Career Center
Sonja Godsey, NCWorks Career Center
Duane Holder, Wake County Government
Annie Izod, NC Commerce
Nikia Jeffries, NC DHHS
Taylor Kirks, Johnston Community Industries
Dan LaMontagne, Chatham County Government
Jose Montanez, Guest
Michelle Muir, NC Department of Commerce
Jimmy Randolph, Sanford Economic Development
Marcus Webb, Wake County NextGen
Anthony Zarcone, NCWorks Career Center-Swinburne

Minutes Prepared by: Crystal Waters

Item	Discussion	Actions		
		What	When	Who
1. Call to Order	<p>Brian Holland, Chair, welcomed the group to the CAWD Annual Partners' Holiday Breakfast. Brian acknowledged the Board members, stakeholders, partners, and distinguished guests. He mentioned that this was an opportunity to show appreciation and recognize the partners we work with throughout the year. He thanked the service providers, partners, and staff for their diligent work.</p> <p>Brian also welcomed Lee and Chatham counties to Capital Area and mentioned the expectation of welcoming Orange county in July of 2023.</p> <p>Highlights:</p> <ul style="list-style-type: none"> • Capital Area received the 2022 National Association of Workforce Development Professionals Youth Program award for its Apprenticeship Prep Program (APP). • Over 7,000 people found employment • Received \$3.7M ARPA Grant from Wake County to provide impactful community-based solutions for returning citizens • Received \$1.9M Career Grant from NC DOL to serve job seekers from historically marginalized and vulnerable communities. <p>Customer Success videos of clients from the NextGen, Adult, Business Services, and Reentry programs were shown.</p> <p><i>December-Meeting-Slides.pdf</i></p>			
2. Action of Minutes	There were no additions or changes to minutes from the September 22 nd Board meeting. The minutes were approved as written.			
3. Strategic Plan	Rodney Carson introduced the strategic plan. The focus areas of the plan are economic mobility and the tightening labor market.			

	<p>These areas were used to develop the goals and strategies for the new 2022 strategic plan.</p> <p><u>2022 Strategic-Plan.pdf</u></p>			
4. Feature Presentation	<p>Tom White introduced the guest speaker, Dr. Phil Barletta. Dr. Barletta is the Director of Operations of the NC State Nanofabrication Facility (NNF) at NC State University. The title of his presentation was, <i>Workforce Development at the NC State Nanofabrication Facility (NNF)</i>.</p> <p><u>Dr.-Phil-Barletta-Presentation.pdf</u></p>			
6. Adjourn	<p>Brian Holland thanked everyone for attending the meeting.</p>			
Meeting Adjourned: 10:30 am				