



Request for Proposal (RFP) Addendum

RFP Number: #23-004

RFP Description: Capital Area Workforce Development Adult and Youth Services

Purpose of Addendum: To Correct Verbiage on Page Four of the RFP in the Evaluation Criteria and Process section

RFP Response Due Date & Time: February 2, 2023 at 4:00PM EST

Addendum Number: 2

Addendum Date: December 14, 2022

Contact: Jessica Locklear McLeod
capitalareawdb@wakegov.com

Current statement:

Evaluation Criteria and Process

Selection and Evaluation

CAWD will review and evaluate proposals based on, but not inclusive of, the below criteria:

- ✓ Relevant experience in managing an operation similar to that on which the organization is bidding – including business policies and practices, qualifications of personnel the bidder offers to operate the business aspect, as well as business references (10%)
- ✓ Approach to managing operations in the Capital Area workforce system as described in your Statement of Work (60%)
- ✓ Financial processes, financial stability and the proposed budget of the bidding organization (30%)

CAWD's evaluation process includes: review, scoring and recommendations by a review panel comprised of Capital Area Workforce Development Board members, staff and may include CAWD partners; and final approval by the full Capital Area Workforce Development Board.

Correction:

Evaluation Criteria and Process

Selection and Evaluation

CAWD will review and evaluate proposals based on, but not limited to, the below criteria:

- ✓ Relevant experience in managing an operation similar to that on which the organization is bidding – including business policies and practices, qualifications of personnel the bidder offers to operate the business aspect, as well as business references (10%)
- ✓ Approach to managing operations in the Capital Area workforce system as described in your Statement of Work (60%)
- ✓ Financial processes, financial stability and the proposed budget of the bidding organization (30%)

CAWD's evaluation process includes: review, scoring and recommendations by a review panel comprised of Capital Area Workforce Development Board members, staff and may include CAWD partners; and final approval by the full Capital Area Workforce Development Board.